

September 20, 2023, 7:00pm, VWES Cafeteria

VWES PTO Meeting Minutes

Officers		Committee Chairs	
President/ Social Media	Erin Lospenuso	Community Business Partner (3)	Lauren Clevenger
Vice President/ Fundraising	Beth Harwell	Student Events (5)	Britney Harmon
Treasurer/ Spirit Rock (3)	Danielle Giudice	Hospitality (9)	Nicole Novak
Secretary	Tiffany Finn	Membership (3)	Josie Bashford
		Dine Out Nights (2)	Missy Coulter
		Spirit Wear (2)	Jennifer Austin
		Room Parent (6)	Yasmin Gallagher
		Student Council (1)	Nakisha Procope
Teacher Representative		Nominating (1)	Tylee Anderson

Meeting Opened: 7PM

Introductions from board and committee chairs

President/Social Media Committee- Erin Lospenuso

Thank you all for coming

A Look Back

- New items on PTboard- Croc Charms
- Scheduled PTO meetings and School Store
- Corp Sponsor Signs hung on Car-rider line fence
- Picture Day Volunteers [_feedback from teachers kids felt special and it seemed to be a hit](#)
- AnPest Lawn Care

Upcoming 30 Days

- Monday Lunch Shifts_[all shifts were filled in 10 minutes](#)
- School Dance- Oct 14th- [date set, lowes donated decor, DJ booked](#)
- 1st School Store-[9/26](#)
- Parent Teacher Conferences-[9/26 dinner will be provided](#)
- Book Fair_[next chance to volunteer waiting on miss Johnson to get teacher times over to us and we will send out a sign up](#)
- Dine Out Night- Oct 25th- Panera
- Room Parents_[waiting on lists from teachers and approved volunteers](#)
- Coffee Cart- [9/30 is national coffee day pto will provide a coffee cart 9/29 to staff](#)
- Charleston Wrap Fundraiser
- Email to Staff about joining PTO
- Adding Socks to Spirit Wear, and having a monthly Silly Sock Day
- [Sunshine committee will provide list to pto with dates and events they have planned so we don't overlap.](#)

Upcoming 60 Days

- Veteran's Day Program
- Pies for Staff
- Sunshine Committee- Bartlett/4th grade
- Teacher Reps- Cathen, Gerdes, Porter? Open to two, one new, one veteran
- Dine Out Night- Nov 14- Greek Grill

Upcoming 90 days

- Fire Dept Assembly for K and 1st- Date?
- Frosty's Fair- [booked for December](#)
- Dine out Night- Dec 13- Super Chix

Social Media- [we have more followers, Erin posts updates](#)

Vice President/Fundraising Committee- Beth Harwell

- Vote to amend Bylaws to move Hospitality from a Committee Chair position to an Executive Board Officer position - [we will send out an email for this](#)
 - This was voted on in 2021 meeting minutes, but was not mentioned correctly, and no amended Bylaws could be found to utilize. This is to officially re-vote on that decision
 - 5 Officer positions instead of 4 for voting purposes
 - Hospitality needs access to the PTO card because of the purchases they need to make
- 23-24 Calendar has been updated on the PTO website and PTBoard
- Do all Chairs have access to emails and OneNote?
- Membership, Spirit Wear, Spirit Rock payments, and volunteer sign up forms are all on PTBoard right now

Fundraising

- Boosterthon Funds
 - Concrete added to courtyards-[this was done over the summer](#)
 - Waiting for install date on new tables/shades for courtyard and shades for playground benches
- Bright School Kitz
 - Expecting \$379.50 -[we did experience some issues with this company at the end. Going forward would parents still like something like this offered? Parent feedback seemed positive.](#)
- Charleston Wrap
 - Currently at \$6,869.40 with 8 days to go- [\\$3,400 was made last year with coupon books. Charleston wrap replaced that fundraiser and we already doubled that with a week left! Also we didn't have to stuff coupon books to send home. Much less work with a higher return- win win!](#)
- Fundraising Items:
 - Music Instruments- 1st priority
 - Gaga Pit Mat- [2nd priority \(left over from beautification?\)- teachers LOVED this idea- will try to move forward with this asap](#)
 - Turf on Activity Field - 3rd priority (2 year- Boosterthon?) -[VERY expensive quotes we're about \\$100,000 we will talk about it being a 2-3 year project](#)
- Fundraising Suggestion:
 - \$5 Handprints on courtyard walls, beatification ceremony when tables/shades arrive - [middle school is currently doing this for 8th grade students](#)
- Next Fundraiser- Frosty's Fair - [December](#)

Treasurer/Spirit Rock Committee- Danielle Giudice

- Vote to approve 23-24 PTO Budget
- Venmo and Paypal

-went over full financial report, may add money to principal fund depending on fundraising, motion to vote on budget ERIN LOSPENUSO AND ASHLEY PALUZZO second.

Spirit Rock

-explained to new parents what the rock is and how it works (send request to spirit rock email if approved you can paint your rock at 4PM the evening before)

-Danielle will respond within 3 days to your email so be on the lookout

Secretary- Tiffany Finn

-

Community Business Partner Committee- Lauren Clevenger

- Corporate Sponsorship Total raised: \$6,754.97
 - Still waiting on checks? 1
- Event Sponsorship Total raised: 6 renewed, 5 new
- Will be reaching out to more at the beginning of the new year when corp budgets start over
 - we have already made more this year than the last 2 years, way to go Lauren and team!

Student Events Committee- Britney Harmon

- School Dance-Oct 14
 - Need to decide on time (2-5, 3-6, or 4-7) - thinking 3-6 would be best since dinner isn't served and most people want to be home before dark
 - Finalize Invites/Pricing/#people per student/Time
 - Volunteer Sign Up- setup/breakdown, check-in, food, games, PTO table, 2 photo booth
 - DJ booked- Big Pop Productions, 3 hours, \$500, looking for a sponsor
 - Photo Booth booked- Carolina Social Booth, Sponsored by Lisa Soto/Lisa Sauls Realty
 - Officer/Metal Detectors needed
 - Food
 - Snack Style included with ticket price; popcorn, pretzels, cookies, water, lemonade
 - Decor
 - Lowes Donation request submitted
 - Balloon arch into gym, some PTO decor, the rest will be on an amazon wish list to be sent out
 - Games
 - Pumpkin Tic Tac Toe, Cornhole
 - Need candy for "prizes"

-need to iron out pricing per family or person, siblings allowed? Will iron out all details this week

- T-Shirt Contest- need to touch base with Ms. Lyght
- Reading Buddies- Marley Cole and Heather Jackson have connected with volunteers, will reach out to PTO if additional assistance is needed
- Discussing opportunities to bring to the school (Fire Dept, Animal Ambassadors, etc)
- Earth Day

Hospitality Committee- Nicole Novak

Erin spoke on Nicole's behalf

- Open House and Welcome Back Staff a huge success
 - Breakfast sponsored by Lisa Soto/Stacey Sauls Realty
 - Yard Sign sponsored by YardeGraph
 - Logo Water Cups and T-Shirts for Staff- pto provided
 - Lunch sponsored by Always Be Kind Coldwell Banker Realty
 - PTO Table/School Store
- Staff Birthday Cakes
 - Finalized list of new staff, sent to Nothing Bundt Cakes- added the remaining teachers, Ramey will let us know if anyone new comes to the building
- Staff T-Shirts

- Finalized list of new staff, t-shirts ordered
- Parent/Teacher Conferences- Sept 26
 - Providing Dinner/Dessert
 - Dessert Sponsored by Made From Scratch SC, Dinner Sponsored by Carla Enders Allstate
- Coffee Cart

Membership Committee- Josie Bashford

- Total number of members:79- 89 as of this morning
 - Includes number of PTO Board:13
 - Includes number of Teachers:
 - Number who joined at Open House who still need to add to system: 17
 - PTO Board members who still need to join: 6
- Join PTO Flier was sent home with students
- Volunteer opportunities go to the Board first, then PTO membership, and then the general population
 - Monday Lunch Lifts- Sign up is live
 - 18 out of 30 spots filled by members only (approved to volunteer)
 - Sending out to all parents next
 - Get a clear idea of expectations (shadow one lunch before)
 - Upcoming- School Dance Volunteer Sign Up
 - Set-Up/Decorating
 - Chaperones
 - Clean Up
- Picture Day a success
 - Future Notes: List of who is volunteering/time, sign-in sheet, clearer communication, take more pictures

-book fair sign up will be coming out soon

-dr Ramey will remind teachers to join the PTO

Dine Out Night Committee- Missy Coulter

- Pelican Snoballs/Susie Lou total: [this was in August](#)
- Extreme Ice total: [Indian trail 1:30-3:30](#)
- October: Panera, Oct 25, 4-8p [-25 percent comes back to pto](#)
- November: Greek Grill [11/14 tuesday](#)
- December: Super Chix, Dec 13, 4-8p [-20 percent comes back to pto](#)

Spirit Wear Committee- Jennifer Austin

- Switched from orders going directly to Visions in Vinyl to orders going through PTBoard/ PTO and then sending orders to VIV
- Working on adding additional Logo options on t-shirts
- Working on adding Socks and Beanies to Spirit Wear
- School Store dates: Sept 26(at conferences), Oct 4 (am), Oct 14 (at dance), Nov 1
 - Remove either Sept 26 or Oct 4
- [we are using the same company but ordering through our pto website instead](#)
- [We are looking for someone to help with spirit wear](#)
- [Still working out some kinks](#)

Room Parent Committee- Yasmin Gallagher

- Working with Carmen to get finalized Room Parent List [-we have 6 teachers with room parent lists so far](#)
- Room Parent Door Contest
 - 1 pager with idea suggestions, themes, inspiration
 - Ballot, each grade judge a different grade; prize?
 - Set date

- Contest for the most PTO sign-ups

Student Council Committee

- Tabled until we have a PTO member interested in leading
 - 3rd grade Representatives, 4th grade officers
 - Recommendation from Parent
 - Referral/Attendance Requirement
 - Parent requirement
 - Video Campaigns
 - Voting

Nominating Committee- Tylee Anderson

- Vote in Spring for Open Positions

Dr Ramey

Thank you to everyone who came

Thank you to the PTO

He will remind staff about joining PTO

Looking forward to the year ahead

Open to questions and suggestions

- parent suggestion of a busy bee parent work station. Teachers will add work to the bin and a parent can come help for an hour a week (making copies, staple packets, sort papers etc)
- Mr Harmon would like to find a way to encourage more dads to help and be present

Erin pulled REDSTONE movie 4 pack winner: Kimberley Lazare

Meeting Adjourned:7:58PM