



Van Wyck Elementary PTO Meeting Minutes

February 7, 2022

Virtual Meeting – Started at 6:30pm

Board Attendance:

President: Cathy Patrowic
Vice-President: Katherine Gross
Treasurer: Danielle Giudice
Secretary: Brooke Young
Hospitality: Allyson Fore

Officer's Report: Brooke Young took the minutes at the meeting

Presidents Report given by Cathy Patrowic:

- Cathy welcomed everyone
- **2022 is an Election Year**
 - All Board seats are open for reelection
 - If you are interested in running for one of the positions, please email the PTO Election Committee at vanwyckpto@gmail.com .
- PTO needs an Election Committee lead. It must be someone that is not running for a position.
- **Boosterthon (March 22-30)**
 - We are fundraising for outside table, benches and umbrellas
 - PTO and Dr Ramey have gotten 2 quotes
 - Dr Ramey has asked ILE and Harrisburg Elem who they have used to purchase and install theirs. The quotes are very high so they are still researching the options.
 - Please let us know if you know anyone that can help or any information to help with this process.
 - The quotes were for 4 table, 4 umbrellas, and 8 benches.
 - One quote was \$19,986 and the other was almost double.
 - The Boosterthon fundraiser will also fund \$15,000 to curriculum which comes out of the fund first.
 - Between the curriculum and the high expense of the tables and benches PTO is thinking this could be a multi-year fundraiser before purchase of tables and benches.

- **Playground equipment**
 - VWES has raised money for new playground equipment in past fundraisers which is now being purchased.
 - There was a delay with purchase and installment due to COVID restrictions.
- **Staff Appreciation Week .(May)**
 - The PTO will provide goodies for the VWES staff each day Monday through Thursday of this week. Dr Ramey will provide something for Friday.
 - PTO has budgeted for \$2,000 for this event.

Treasurers Report given by Danielle Giudice:

- A copy of the financial report was provided to meeting attendees.
- Please look at attached financial report on the PTO website and contact us with any questions.
- Under the fundraiser portion of the expense report there is a column for expenses:
 - The expenses for Corporate donations is when a company gives money and says they want to purchase something for the school. For example, when they want to buy lunch/dinner for the staff. It comes out of Corporate donations instead of hospitality.
 - The expenses for Coupon books was for the pizza parties for the classes with the highest sales.
 - The expenses for Eagle Express as explained before was for the charge for using the credit card machine and returning the money.
 - The expenses for Spirit Rock was the purchase of signs for each rock indicating their location.
- Annual expenses portion of the expense report has the highest amount used for educational software and curriculum.
- The YTD Fundraising amount will be higher soon due to our biggest fundraiser, Boosterthon.

Dine Out Night Report given by Katherine Gross:

- October was Showmars with \$450 donated.
- November was Jim N Nicks with \$140 donated.
- December and January we took off.
- February is Jersey Mikes on Wednesday. They have been our biggest dine out night this year. They donate 20% back on sales.
- March is Showmars on the 16th.
- Please reach out to us if you know of any restaurants interested in hosting a dine out night.

Spirit Rock report given by Aliza Chiarello:

- There have been some complaints about not receiving emails from the spirit rock email. The email address is very long so PTO is thinking this is causing the emails to go into

spam. PTO will be changing the email address for the upcoming year. In the meantime, please check your spam mail for emails involving spirit rock.

- Aliza is very good at returning emails so if you don't receive one please let us know.
- Aliza has been asking for an email receipt with her emails and when she doesn't hear back from you she sends a text. Hopefully this is helping with the communication issue.
- The sales and reserving of the spirit rock is going good overall.

Katherine Gross will be sharing more on the **remind app**. She will add the contact info on the PTO Facebook page.

Dr Ramey thanked everyone (staff and parents/guardians) for attending the meeting tonight. He gave an extra jean pass to the staff that attended.

Opened floor to any questions or concerns:

- Parent Question through the chat room: Can we have a list of the PTO positions available and a description of their roles?
 - The information will be put on the Facebook page.
 - In April there will be nominations and in May there will be an online vote through Mailchimp.

A few reminders:

- Please remember to link your Harris Teeter vic card to our school.
- When purchasing through Amazon Smile choose Van Wyck Elem as your charity.
- Download the Box Tops app and scan your receipts.
- Download the Shoparoo app.
- This information can be found on the PTO website under support.
- We are always looking for volunteers. This year has been different with Covid restrictions but the PTO has still been active. We can't go into the school but we still have been trying to come up with creative ways to provide support to our VWES staff and students.

There were 34 attendees for the PTO meeting including the PTO board.

Next PTO meeting is April 11th.