

# VWES PTO Meeting Minutes

January 9 | 6:00 pm

Virtual Board Only Meeting

## Board Members and Chairs

**Nakisha Procope**, President | **Beth Harwell**, Vice President | **Danielle Giudice**, Treasurer | **Tiffany Finn**, Secretary | **Beth Harwell**, Membership | **Jennifer Austin**, Spirit Wear | **Erin Lospenuso**, Social Media | **Ashley Reddick**, Dine Out Night | **Katherine Gross**, Corporate Sponsors | **Andre Procope**, Spirit Rock

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- **Board Attendance:**
  - Board: Nakisha Procope, Beth Harwell, Danielle Giudice, Tiffany Finn
  - Chairs: Beth Harwell, Jennifer Austin, Erin Lospenuso, Ashley Reddick, Katherine Gross
- **Meeting called to order at 6:30pm**- Nakisha
- **Coupon Books**
  - Leona and Porter Classes- **Nakisha** reaching out to Ramey on which day works best
  - Discuss closing books for fundraiser
- **Art Show (Pretzels)**
  - **Nakisha** and **Jennifer** manning the School Store table
  - **Jennifer** bringing gloves
  - **Nakisha** picking up candies/snacks
  - **Erin** contacting Pretzel company to order 200, to be picked up on Thursday 1/12
- **School Store**
  - **Nakisha** to look at price point based on what we paid for t-shirts
  - Need to reorder/purchase additional items
- **Penny Wars**
  - **Erin** sending flier to Ramey for Eagles Express/SM
  - **Tiffany & Danielle** heading up
- **T-Shirt Design Contest**
  - **Beth** reach out to Ms. Berrill about having the students create a design in Art Class
  - Set for February
- **Dine Out Nights**
  - Feb Dine Out Night?
  - **Erin** needs the flier for Showmars and Greek Grill from **Ashley**
- **Bus Drivers**
  - Feb Appreciation Lunch/Dinner- **Nakisha** reaching out on PTO Collab FB page
  - March Snacks/Drink Drop off- **Nakisha** reaching out to Amy Coombs
- **Spirit Wear**
  - **Jennifer** out beginning Jan 19<sup>th</sup>- **Nakisha** getting orders from Amber/emails
- **Spirit Wear Days**
  - **Nakisha** following up with Ramey about a monthly spirit wear day for students (last Fri of each month)?

- **Staff Appreciation Week**
  - We need a theme
  - PTO handle 4 days, Dr. Ramey taking the 5<sup>th</sup>?
  - **Katherine** heading up
- **4<sup>th</sup> Grade Celebration**
  - Start working on in April
  - Dance Party in the Gym?
  - T-Shirts for all students as the PTO's gift
- **Sweetheart Dance**
  - Friday April 21 and Saturday April 22
  - Sell tickets- can choose from the two days, limited tickets
  - Need to know the capacity for the Gym
  - Can we set up in the Gym on Friday during the day?
  - Snacks, drinks, cupcakes/snacks
  - Photo booth, Dress Up Items, Face Painting, Photo Backdrop
  - **Nakisha** confirming with Ramey on details
- **Spirit Rock**
  - Beth to get with Andre
  - Suggestion to partner with a few Rock Painters
- **Newsletter**
  - 1st newsletter needs sent out (Aug-Nov)
  - 2nd newsletter needs sent out in March
  - 3rd newsletter needs sent out in May
- **Bylaws**
- **Student Council Committee**
- **ADA Swing**
- **Teacher Representative- Mrs. Dean (Sunshine Committee)**
- **Volunteer Approval**
- **Morning Drop Off PTO Volunteers**
- **Snacks/Drinks for teachers in the mornings**
- **Teacher Supply Closet**
- **Lunch Hour for teachers**
- **Still Need:**
  - School Store Volunteers
    - Feb
    - March
    - April
    - May
  - School Supply Kit Details
  - Boosterthon Details
  - VWES PTO Phone number
- **Adjournment 7:35 pm**