

# VWES PTO Meeting Minutes

March 13 | 6:30pm

Meeting Location: VWES Cafeteria

## Board Members and Chairs

**Nakisha Procope**, President | **Beth Harwell**, Vice President | **Danielle Giudice**, Treasurer | **Tiffany Finn**, Secretary | **Beth Harwell**, Membership | **Jennifer Austin**, Spirit Wear | **Erin Lospenuso**, Social Media | **Ashley Reddick**, Dine Out Night | **Katherine Gross**, Corporate Sponsors | **Andre Procope**, Spirit Rock

### • Board Attendance:

- **Board: Nakisha Propcope, Beth Harwell, Danielle Guidice**
- **Committee Chairs: Andre Procope**

### • Meeting called to order at: 6:30pm

### • President's Report- Nakisha

- Welcome
- Student Council
  - Planning another discussion call for April; hope to form the Student Council in May, to begin next school year
- School Dance
  - Planning another discussion call for April; Moving to Fall 2023 (and moving the Movie Night to Spring 2024)
- Kindergarten & 4th Grade Celebrations- PTO decorating, providing 4th grade shirts, providing snacks/drinks for both

### • Vice President's Report- Beth

- Membership
  - Reminder to sign the Sign-Up Sheet
  - Feb Wacky Eagle went to Mrs. Highs Class
  - 101 members
  - Need volunteers for Hospitality, Boosterthon, Staff Appreciation Week, Field Day
- Fundraising
  - Boosterthon- March 31
    - Reminder that each classroom teacher gets 10% of the profits from donations of their students to be used for their classroom
    - Teachers are unable to log in- Beth reaching out to Boosterthon contact
  - Signed up to continue with Frosty's Fair in Dec 2023
- T-Shirt Design Contest- Sept 2023 through Art Dept

### • Treasurer's Report- Danielle

### • Committee Reports

- **Dine Out Nights** - Ashley

- Feb: Jersey Mikes
  - March 15th: Greek Grill
  - April 22nd: Chili's
  - May TBD: High Seas Golf
- **Spirit Wear** - Jennifer
- **Spirit Rock** - Andre
  - Recommendation to have a list of recommended painters on the website (fundraising possibility?)
- **Corporate Partnership** - Katherine
- **Social Media** - Erin
- **Hospitality**
  - Still in need of a Committee Chair
  - Staff Appreciation Week May 1-5 - Katherine Gross
  - Field Days April 20-21- Need to set up a volunteer sign-up, and figure out what else PTO should provide
  - STEM Showcase April 13- PTO setting up a School Store table
- **Principal's Report**- Jason Ramey
- **Old Business**
  - Coupon Book Fundraiser- Ms. Leona & Ms. Porter's classes received Pizza on Feb 14
  - Bus Driver Appreciation- Collaborated with all IL schools to provide lunch on Feb 22
  - Snacks and Beverages dropped off to Transportation office last week
  - Donuts for Penny Wars have been dropped off to 4th grade
  - Nov 2022 Newsletter sent out
  - March 2023 Newsletter sent out
- **Discussion- ByLaw Changes**
  - **Change made to Section 3, Item 1**
- **Vote- ByLaw Changes**
  - **Quorum (10% of Membership and 50% of Board) met**
  - **Motion to vote made by Beth Harwell**
  - **2<sup>nd</sup> motion to vote made by Mrs. High**
  - **Vote unanimously to amend bylaws**
  - **Bylaws to be amended and signed**
- **Q&A**
  - **Mrs. High asked about the possibility of a fundraiser to extend the metal awning on the bus pickup side of the school for more coverage when it is raining**
  - **Mrs. Cauthen brought to the board's attention that the ADA swing does not have a ramp, so it is not actually ADA accessible.**
  - **Mr. Thomas asked about Pizza or a Coffee Truck on March 31<sup>st</sup> for teachers**
- **Adjournment 6:59pm**
- **Executive Session**
  - Boosterthon Update

- March 21 2:45p Teacher Meeting
  - March 28 2:30p Mid Planning Meeting
  - April 19 2:30pm Wrap Up Meeting
- School Store volunteer April 12, May 10
  - April 12<sup>th</sup> School Store during school hours has been moved to the STEM Showcase on April 13<sup>th</sup> 5-7pm
- Field Days April 20-21
  - Ice Pops, Waters, Bouncehouse? Volunteers
- Staff Appreciation Week May 8-12
- 4th-Kinder Grad May 24-25- decorating, snacks/drinks, 4th t-shirts
  - Food/Drinks should be a sign-up to parents
  - Look into Boosterthon for t-shirt pricing
- May meeting- Open Positions need to be voted on
  - No Open Board positions for next year
- NEXT YEAR
  - School Dance-Fall
  - Penny Wars-Spring?
  - T-Shirt Contest- Sept
  - Charleston Wrap Fundraising- Fall? Instead of coupon books
  - Read-a-Thon -Spring- kick off with Read Across America?
    - Prizes for enrolling/completing tasks
    - Students get 15% of their raised funds to spend in the Read-a-Thon Store
    - School gets 75% of funds raised
  - Chess Club- Glenn Baron email